

INFORMATION RELATING TO A DEATH WHICH OCCURRED AT A PRIVATE RESIDENCE

A death must normally be registered within five working days, unless it has been referred to the Coroner, in the registration district where it took place. If the deceased's GP is satisfied with the cause of death, he/she will issue you with a 'Medical Cause of Death' certificate. Once this is in your possession, you MUST make an appointment using the following central number for Gloucestershire – 01452 425060 – nominating your preferred location.

Gloucester Registrar:

Shire Hall, Westgate Street, Gloucester, GL1 2TG

Cheltenham Registrar:

St. George's Road, Cheltenham, GL50 3EW

Documents required:

(relating to the deceased, if they are accessible):

- National Insurance number
- Passport
- Driving licence
- Birth certificate
- Proof of address (utility bill)
- Marriage certificate
- NHS medical card
- Blue badge
- Bus pass

Certificates (issued by the registrar):

- **Certificate for Burial or Cremation** (green form) – this needs to be handed to the funeral director as soon as possible
- **Death certificates** – these are required as legal proof by solicitors and financial institutions or for pensions and insurance claims. Issued at the time of registering, or afterwards on any return, they cost £11 each. It is worth getting four or five copies at the time of registration, as many organisations will not accept photo-copies as legal proof of a death
- **Certificate of Registration of Death** (BD8 – white form). For Social Security/pension purposes

Once you have made your appointment at the registrar, you can still go ahead with making the funeral arrangements if you wish. At this early stage we will only need to know whether you require a burial or cremation. Please do not hesitate to contact us, in the first instance, on 01452 617892 (telephones are manned 24 hours a day, seven days a week) or via e-mail: funerals@scandbscocks.co.uk


We will guide you through every step of the process, and the only aspect of the arrangements we cannot attend to on your behalf is the registration of the death
SC & BS Cocks, Funeral Directors, 59 Hucclecote Road, Gloucester, GL3 3TL



SC & BS COCKS

FUNERAL DIRECTORS

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